

Before paying, please note: If you immediately change information on the first information page when you use the **original** registration link (not your invoice) to return to your account, you will create a second registration and will be charged a second registration fee.

Please also note: Payment is cumulative; once you have charged your account for more than one option, for example tuition and housing, any online payment will be for all charges due and we will not be able to accept partial payments unless by check.

To make a payment, follow these instructions:

1. Return to your e-mail invoice (from juconfs@indiana.edu, titled "Thank you for registering")
2. Click the "Edit Order" link.
3. Sign in with your username and password as a **previously registered user**.
4. If your order is final and all you need to do is pay, scroll down and enter your credit card information, or send your check ONLY (no materials) to the address listed. If your order needs to be edited, for example, adding tuition or housing, see **step 5** below.

If you can't find your invoice, follow these instructions:

1. Log in to the registration page by clicking on the registration link on your program's "How to Apply" page and log in using your original information.
2. **DO NOT** scroll down and click "next"; instead, click the "View my Registrations" link at the **top** of the page.
3. Click the "Edit" link for the account you wish to edit or make a payment on.
4. If your account is properly charged and you are ready to pay in full, scroll down and enter your payment information. If you need to change order details, go to step 5.
5. If you need to edit your order details including adding or deleting unpaid tuition or housing charges, Click the "Edit" link next to your name, edit any fields you need to and finally click "Next" at the bottom of the page pay your balance due either with a credit card or a check. If you choose to pay with a check, send your check ONLY (no materials) to the address listed.

If you need further assistance, please contact the Special Programs office at musicsp@indiana.edu or (812) 855-6025.